

Case Study



Kofax Power PDF Helps Hall & Wilcox Lawyers Become Paperless

As it prepared to move offices, Hall & Wilcox decided to seize the opportunity to set the firm on the path to paperless operations. The mid-sized commercial law firm was keen to reduce the volume of paper it had amassed over the years and implement digital capability to reduce future paper volumes. To help achieve its goal, the firm selected Kofax Power PDF—a cost-effective, easy-to-use and feature-rich solution to create, convert, edit and share PDF files.

Supports
Paperless Office Transformation

Boosts
Operational Efficiency

Minimizes
Training Requirements

Work Like Tomorrow.™

KOFAX

Case Study



Meet Hall & Wilcox Lawyers

Hall & Wilcox is a leading independent Australian law firm. Employing 700 people and headquartered in Melbourne, Victoria, Hall & Wilcox delivers legal services to corporate, public sector and private clients, both Australian-based and those offshore doing business in Australia.

Products in Use

Kofax Power PDF

Focus

Paperless Office, Operational Efficiency,
Digital Transformation

Challenge

As it prepared to move to a new office, Hall & Wilcox recognized an opportunity to embrace paperless operations.

Andrew Stott, Technology Services Supervisor at Hall & Wilcox Lawyers, explains: "Once we had committed to moving towards a paperless office, we scanned and filed boxes and boxes of paper for easy access. It was at this point that we realized the limitations of our existing PDF software and the fact that we needed a solution that offered greater capability, as well as speed, if we were serious about becoming paperless."

Hall & Wilcox's existing PDF solution was far too slow when it came to opening large documents. As most files in law firms are large, the firm's staff were becoming increasingly frustrated with the time the software was taking to open, as well as save, documents.

"We also realized that the functionality of our existing PDF software was very narrow," continues Andrew Stott. "The ability to manipulate PDF documents was limited. Tasks such as marking up PDF files, highlighting text, changing copy and adding extra pages were cumbersome and painful.

"What's more, converting PDFs into Microsoft Word documents was not always straightforward, and making PDF documents text-searchable was challenging. Files would often just freeze."

The firm also required a PDF solution that would allow it to save PDF files directly into FileSite, the company's document management system. Moving forward, the firm also wanted the ability to insert digital signatures into files and to use the PDF solution across mobile devices.

Cost was another important factor in the search for a new solution. With around 250 people in its Melbourne and Sydney offices—many of whom required access to PDF software—the firm was keen to deploy a PDF solution that offered competitive pricing. Andrew Stott adds: "The cost of software licensing can quickly add up when it has to be rolled out across a number of devices."

Solution

While researching PDF solutions in the marketplace, Hall & Wilcox discovered Kofax's Power PDF and was impressed with its comprehensive range of features. Designed specifically for business use, Power PDF provides all the capabilities business users need at a competitive price point. The software lets users create, assemble, convert, edit, search, secure, print and validate PDF documents and forms easily and quickly.

"We wanted to trial Power PDF to see if it could meet our needs, and Kofax were only too happy to assist," recalls Andrew Stott. "We installed the software on the computers and mobile devices of some of our partners, senior colleagues and our CEO. All of these people are heavy PDF users, and we wanted to gauge their feedback before we committed.

"After using Power PDF software for a month, none of our trial participants wanted to part with the software—they just loved it. We knew we had found the PDF solution that met our needs."

The KOFAX logo, featuring the word 'KOFAX' in a bold, blue, sans-serif font.

Results

Using Kofax Power PDF, Hall & Wilcox employees can open even large PDF documents rapidly on any digital device.

"Our monthly reports are quite sizeable, but Power PDF has no problem at all opening or saving these files quickly from any of our devices," says Andrew Stott. "The solution also allows us to search, access and edit PDF files, whether they are authored by us or a third party, with complete ease. Plus, if we need to convert PDFs to, say, Microsoft Word, Excel, PowerPoint or Corel WordPerfect, the solution can handle the task instantly and accurately, with no information lost or corrupted. Overall, it has helped us become more efficient and productive, as we can do things far quicker and save time."

Employees can now save files directly from Power PDF into the FileSite document management system.

"Power PDF actually supports a wide range of document management systems—and this means that our employees are no longer wasting time saving files onto their desktops and then placing them into document management systems," adds Andrew Stott.

"Another big plus for us is that Power PDF turns static files into 'live' forms so that digital signatures can be added. Our partners often have to sign numerous documents, which they can now do quickly and easily. This frees them up so that they can spend more time on casework."

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**Andrew Stott, Technology Services Supervisor,
Hall & Wilcox Lawyers**

Andrew Stott concludes: "Unlike other PDF solutions we considered, Kofax Power PDF is remarkably well-priced—especially given the rich capabilities that it provides. An added bonus for us is that the user experience is highly intuitive, which makes it very easy to use. Because the solution is so user-friendly, we don't need to spend precious time training our people to use it. Kofax Power PDF has been a very worthwhile purchase for us as we move toward our goal of becoming paperless."

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our global customers at kofax.com**

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